

How can I make certain area of my Blackboard course unavailable?

Go to Instructor's Control Panel, click the **Course Settings** under Course Option area. Choose **Area Availability** link on the Course Settings page and the Area Availability page will appear as shown below. You follow the same procedure to rename a button, disable or secure a button.

1 Set Area Availability

You can designate the various areas for your course below. Simply select the area title from the lists below, and check whether it is **"Enabled"** or **"Disabled"**. You can also secure the area by checking the box related to each area under the **"Secure"** heading. By setting an area to **"Secure"**, only users who are enrolled in your course will have access to the area.

Areas	Enable	Disable	Secure
1) Announcements	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
2) <input type="text" value="Course Information"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
3) <input type="text" value="Staff Information"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
4) <input type="text" value="Course Material"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
5) <input type="text" value="Textbooks"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
6) Communication	<input checked="" type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
7) <input type="text" value="Web Sites"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
8) <input type="text" value="Student Tools"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="checkbox"/>

2 Enable / Disable Communication Areas

3 Enable / Disable Tools

Within the Tools Area, you can "Enable" or "Disable" the following tools:

Digital Drop Box	<input checked="" type="radio"/> Enabled <input type="radio"/> Disabled
Edit Your Homepage	<input type="radio"/> Enabled <input checked="" type="radio"/> Disabled
Personal Information	<input checked="" type="radio"/> Enabled <input type="radio"/> Disabled
Course Calendar	<input checked="" type="radio"/> Enabled <input type="radio"/> Disabled
Check Grade	<input checked="" type="radio"/> Enabled <input type="radio"/> Disabled
Tasks	<input checked="" type="radio"/> Enabled <input type="radio"/> Disabled
Electric Blackboard - TRAININGCOURSE_01_01_summer_2000_01	<input checked="" type="radio"/> Enabled <input type="radio"/> Disabled
Manual	<input checked="" type="radio"/> Enabled <input type="radio"/> Disabled

4 Submit

Set certain area unavailable

To select an area unavailable, you need only to check the **Disabled** box instead of **Enabled** box, and submit the page. You can do the same for all areas on this page.